

**PRESCOTT AND DISTRICT CHAMBER OF COMMERCE
BOARD OF DIRECTORS MEETING
OCTOBER 20, 2010**

President Brent Laton called the meeting to order at noon at the Red George Public House. Present were: Vice-President Jen Wyman, Directors Robert Lawn, Mike Baril, Ray Young, Bill Pakeman, Julie Marshall, Beth Morris, Jessie De Vries, Gerry Hasiuk, Roger Rhodes, members Larry Dishaw, Don Rivoire, Sandra Lawn, Marianne Sears, Anne Gregory, Ted Livingston, Allan Norton, Suzanne Dodge, Shaun Kelly and Randy Helmer and guest Carol Gottberg. Minutes recorded by secretary Debbie Lawless.

1. **INTRODUCTION OF GUESTS:** Brent Laton introduced Carol Gottberg of The Loyalist Rose Floral and Gift Boutique and Suzanne Dodge introduced Prescott's new CAO Randy Helmer.
2. **APPROVAL OF AGENDA:** The agenda was approved on motion by Robert Lawn and seconded by Bill Pakeman. (7 for, 0 opposed). Carried.
3. **REVIEW OF LAST MONTH'S MINUTES:** No report.
4. **APPROVAL OF LAST MONTH'S MINUTES:** The minutes for September 22, 2010 were approved as circulated on motion by Jen Wyman and seconded by Bill Pakeman. (8 for, 0 opposed). Carried.
5. **PRESIDENT'S REPORT:** Brent Laton reported he had attended Prescott's All Candidates meeting and noted the turnout was great and thanked the Morris Group for sponsoring this event. Questions were well thought out and well answered. Election Day is October 25, 2010.

Brent also noted our golf tournament was the most successful one held so far and thanked Jen Wyman for this.

6. **VICE- PRESIDENT'S REPORT:** Jen Wyman noted volunteers are needed to plan and prepare for the Chamber's Annual Dinner and Awards Banquet for 2011. Robert Lawn volunteered and previous volunteers were Bonnie Gommert and Heather Lawless. Please contact Jen at 925-1969 if you are available to help.
7. **TREASURER'S REPORT:** The treasurer's report was presented by Debbie Lawless for period ending September 30, 2010. The report was accepted on motion by Julie Marshall and seconded by Roger Rhodes. (8 for, 0 opposed). Carried. Copy enclosed.
8. **SECRETARY'S REPORT:** No report.
9. **CORRESPONDENCE:** A list of correspondence received for October 2010 was distributed to all present.

ITEM #1: St. Lawrence Shakespeare Festival thank you letter for donation and proposal for remaining balance of requested amount of \$5,000.00 at our May meeting.

At our May meeting it was agreed the Chamber donate \$1500.00 plus the net proceeds from our Golf Tournament in the fall, with the agreement Shakespeare volunteers would help at the Chamber's Golf Tournament.

As the net proceeds from the tournament plus the \$1500.00 received in May, exceeded the original request of \$5,000.00, the Festival would be content with \$3,500.00, for the total of \$5,000.00 originally requested, thus leaving the balance of the tournament proceeds to be allocated to other worthy economic development initiations in the community.

Discussion was held and it was motioned by Ray Young and seconded by Jen Wyman the Chamber donate \$3,500.00 to the Shakespeare Festival. (5 for, 3 opposed). Carried.

4. COMMITTEE REPORTS:

1. **FINANCE:** Bill Pakeman reported a request from the Prescott Fire Department to support the Light Up the Night Christmas parade had been received.

Discussion was held and it was motioned by Bill Pakeman and seconded by Gerry Hasiuk to donate \$500.00 to the Prescott Fire Department to support the Light Up the Night Christmas Parade. (8 for, 0 opposed). Carried.

Further discussion took place and it was motioned by Robert Lawn and seconded by Jen Wyman to amend the previous motion and donate \$750.00. (5 for, 5 opposed).

The original motion was accepted to donate \$500.00.

2. **PROGRAM AND PLANNING:** Jen reported she is looking at ways to use the vacant Daniel's lot to promote events and she is also working on Business After 5 events, one presently with the Port of Prescott.

Also if anyone is interested in the Chamber placing a float in the Christmas parade contact her at 925-1969.

3. **MEMBERSHIP:** Bill Pakeman reported one new member.

Donald Investments,
(Don Farnsworth)
Maitland, Ontario
Financial Services

This new member was accepted on motion by Bill Pakeman and seconded by Roger Rhodes. (10 for, 0 opposed). Carried.

11. LIAISON REPORTS:

1. **TOWN OF PRESCOTT:** Ray Young reported Prescott has a new CAO, Randy Helmer and noted economic development is a major issue for Prescott and feedback from Chamber business owners for their suggestions, ideas, etc. is needed and most welcomed. Contact Ray at 925-2484 with your ideas, concerns, etc.

2. **AUGUSTA TOWNSHIP:** Bill Pakeman reported council has passed the official plan and are now waiting for Government approval. Bill thanked the Morris Group and Don Rivoire for sponsoring the township's all Candidates meeting and he wished all candidates good luck and thanked those leaving councils.

3. **EDWARDSBURGH/CARDINAL TOWNSHIP:** Mayor Larry Dishaw reported on the following:

- council accepted the official plan and it is now waiting for Government approval
- 33 new homes were built in 2010 with building permit values at \$20 million and building permit fees at \$133,000, a township record
- public meetings will be held on November 17 regarding the Edwardsburgh Gardens 93 lot subdivision
- Council hoping to move forward now with Market operations on County Rd. 21 near 416 access ramp to hold outdoor vendors, booths, 15 sale stalls, shade house, parking, nursery, as application has been received
- expression of interest in ED 19 County landfill site and council moving forward, EOI sent to Cruikshank, Tomlinson, Lafleche and Plasco

- reviewed Inter Model Transportation report showing value to region of container shipping at Port of Prescott

- 49 lot Meadowland subdivision ready for developer
- County application sent to Community Future Development Corporation for funding for 401/416 project of province owned 10,000 acres in Edwardsburgh land bank for industrial/business/recreational use, if Edwardsburgh partnering with North Grenville, Augusta, Prescott everyone would gain
- Port Declaration Order awaiting approval then can tender out and construction can begin
- top 3 priorities for Township in next 4 years based on All Candidates meeting are Industrial/Commercial/Residential development, freeze taxes at 2010 level or decrease and infrastructure - water/sewer/storm drainage (rates, replace poor lines, separate storm from sanitary)

4. **GCFDC:** No report.

5. **BIA:** Ray Young reported Christmas programs are in progress with the theme being an Old Fashioned Christmas, the Dollar store has relocated, new flower shop opened, Shakespeare Festival office moving, Sears outlet moved beside License Bureau and CSE Consulting has moved.

Ray also noted everyone wants to improve the downtown according to the outcome of the All Candidates meeting held.

12. **NEW BUSINESS:** Bill Pakeman suggested the Chamber develop a budget for the coming year before making donations. Brent agreed to pursue this for 2011. Also requests must include the Chamber's Project Funding Application when requesting donations. The form is available from Bill Pakeman, Debbie Lawless and also posted on the Chamber's website.

13. **OTHER BUSINESS:** Robert Lawn noted effort is needed toward getting a closer working relationship to gain a high level of strength for small economic development with the three area municipalities, the BIA and the Chamber.

Brent noted he is planning to meet with CAO's of local municipalities after the election.

14. **NEXT MEETING:** Th next Board of Directors meeting will be held on **WEDNESDAY, NOVEMBER 17, 2010** at the **RED GEORGE PUBLIC HOUSE** commencing at noon. "Everyone Welcome"

15. **ADJOURNMENT:** The meeting adjourned at 1:15 p.m. on motion by Jen Wyman and seconded by Julie Marshall. (8 for, 0 opposed). Carried.

**Prescott & District Chamber of Commerce
Financial Report as of September 30, 2010**

Bank Balance December 31st, 2009		
Current Account	8,996.43	
Items Outstanding	0.00	
Mutual Fund Investment	7,534.70	16,531.13
Plus Income:		
Membership	10,331.55	
Insurance Group Revenue	3,617.15	
Interest	8.19	
50/50 Draws	226.00	
Special Event	140.00	
Annual Dinner	7,086.31	
Golf Tournament	9,100.18	
Vacation Guide/Silent Auctions	0	
Misc.	505.50	31,014.88
		47,546.01
Less Disbursements:		
Membership	742.64	
Office Supplies/Computer Exp.	863.91	
Salary & Wages/Fees	4,450.00	
Insurance	1,279.80	
Postage	387.06	
Special Events	0	
Annual Dinner	4,297.76	
Golf Tournament	4,478.10	
Vacation Guide/Silent Auctions	0	
Bursaries/Donations	6,248.48	
Misc.	475.00	
		23,222.75
		24,323.26
Bank Balances September 30, 2010		
Current Bank Account	16,780.37	
Mutual Fund	7,542.89	
		<u>24,323.26</u>
Cheques Outstanding		<u>0</u>
Net Funds Available		\$24,323.26

