

**PRESCOTT AND DISTRICT CHAMBER OF COMMERCE
BOARD OF DIRECTORS MEETING
NOVEMBER 17, 2010**

President Brent Laton called the meeting to order at noon at the Red George Public House. Present were: Vice-President Jen Wyman, Directors Robert Lawn, Heather Lawless, Ray Young, Bill Pakeman, Julie Marshall, Dan Cook, Pat Sayeau, Ken Durand, Beth Morris, Roger Rhodes, members Larry Dishaw, Don Rivoire, Sandra Lawn, Shawn Kelly, Hugh Cameron, Al Joudoin and Michael Wildman.

1. **INTRODUCTION OF GUESTS:** Mayor Larry Dishaw introduced Michael Wildman, the new CAO for Edwardsburgh/Cardinal Township.

2. **APPROVAL OF AGENDA:** The agenda was approved on motion by Bill Pakeman and seconded by Jen Wyman. (6 for, 0 opposed). Carried.

3. **REVIEW OF LAST MONTH'S MINUTES:** No report.

4. **APPROVAL OF LAST MONTH'S MINUTES:** The minutes for October 20, 2010 were approved as circulated on motion by Dan Cook and seconded by Ken Durand. (7 for, 0 opposed). Carried.

5. **PRESIDENT'S REPORT:** Brent Laton noted new municipal councils will be effective on December 1, 2010 and he has made contact with some municipalities to inform them the Chamber will assist in any way it can with economic development.

6. **VICE-PRESIDENT'S REPORT:** No report.

7. **TREASURER'S REPORT:** The treasurer's report for period ending October 31, 2010 was presented by Debbie Lawless. The financial statement was accepted on motion by Robert Lawn and seconded by Roger Rhodes. (8 for, 0 opposed). Carried. Copy enclosed.

8. **SECRETARY'S REPORT:** No report.

9. **CORRESPONDENCE:** A list of correspondence received for November 2010 was distributed to all present.

ITEM 1: Ontario C of C invoice for \$1332.50 for 2011 membership dues.

It was motioned by Ken Durand and seconded by Bill Pakeman to pay \$1332.50 to the Ontario C of C for the 2011 membership dues. (10, for, 0 opposed). Carried.

ITEM 2: Red Top Design invoice for \$80.00 for Chamber's website renewal.

It was motioned by Dan Cook and seconded by Bill Pakeman to pay \$80.00 for the Chamber's website renewal to Red Top Design. (8 for, 0 opposed). Carried.

10. COMMITTEE REPORTS:

1. **FINANCE:** No report.

2. **PROGRAM AND PLANNING:** Jen Wyman reported the Annual Dinner and Awards committee has met and the banquet and silent auction will be held on January 20, 2011 at the Prescott Golf Club.

A Business After 5 networking event will be held on November 26, 2010 at the Port of Prescott and is being catered by the Red George.

Also Brad O'Neill of Canadian Tire has offered to volunteer for the Chamber's Annual Golf committee.

3. **MEMBERSHIP:** Bill Pakeman reported one new member.

WGP Professional Corporation,
Kemptville, Ontario
Alan Gutman
(Chartered Accountants)

This new member was accepted on motion by Bill Pakeman and seconded by Dan Cook. (8 for, 0 opposed). Carried.

11. LIAISON REPORTS:

1. **TOWN OF PRESCOTT:** Ray Young reported council is clearing up final meetings and hoping to approve infrastructure applications.

The new council has not met yet but he is looking forward to getting on with business.

2. **AUGUSTA TOWNSHIP:** Bill Pakeman reported council is waiting for approval for the Official Plan.

On December 1, 2010 the new council will be sworn in and Reeve Campbell will appoint chairs to standing committees.

Bill congratulated new council members coming in and gave tribute to those who previously served on council.

OPSEAU is in reconciliation.

The Christmas party will be held November 22 and Lorne Doherty, Chief for Augusta Township's Fire Department will be retiring after serving for over 40 years with the department.

Council is looking forward to economic development in the next four years.

3. **TOWNSHIP OF EDWARDSBURGH/CARDINAL:** Mayor Larry Dishaw gave his last report which included the following:

- 34 new homes and building permits values at \$20 million and fees at \$142,000
- record profits made in 2009 at elevator and a new earnings record for 2010
- declaration order finally approved by MOE and now study report content can be sent for government approval and input
- water project will not proceed until July 15, 2011 due to not being able to alter shoreline and construct in water
- township's new CAO doing tremendous amount of contact and lead work
- Ontario East Wood Center and Eco Industrial Park now an incorporated company and unsure if new committee will be formed
- recently passed township expenditures of new marketing material, website upgrade and Queen's University projects (Engineering and Applied Science students)
- project #1 - building of a demo plant that uses innovative wood processing technology developed at SUNY (State University of NY), Syracuse, New York, evaluating technical, safety, environmental and business feasibility of demo plant and develop document to use to draw capital investors to project.
- project #2 - develop in depth info, supportive data on reverse osmosis/membrane technologies, products produced from wood - fuel and chemical extraction
- project #3 - evaluate technical, safety, environmental impact and business feasibility that utilizes furfural derived from wood bio mass. Purpose is to make fuel additive through a 100,000 barrel per day bio oil refinery
- Greenfield Ethanol open house being held on November 30, 2010
- projects in progress - greenhouse, Homes for Haiti, log homes for North, Torrefying Bio mass (new polymers/chemical) pilot plant; commercial plant, wood pellet plant, Inter-model transportation container shipping

Larry also encouraged the Chamber to support the Wood Centre to help move it along.

Brent Laton thanked all former council members for contributing to the Chamber and congratulated those elected and looks forward to working with them.

4. **GCFDC:** Heather Lawless reported on the following:

- corporation has loaned more than \$15 million to Grenville County businesses since 1990
- Conference Board of Canada reported for every \$1 loaned a further \$4.22 in financing is leveraged by loan client from other sources
- 13 new entrepreneurs completed course in SEB program
- 50 entrepreneurs attended info and orientation session on November 4
- next 8 week Business Plan Development workshop to start in January 2011
- funds fully committed for 2010-11 for EOD program and applications closed in September

- presently working on securing 2011-12 funding for EODP
- thanked all EODP recipients who responded to program evaluation survey
- funding renewals notification now on facebook and website
- Eastern Ontario CFDC Network Inc. now accepting regional project applications for not-for-profit organizations, municipalities, municipal organizations and Aboriginal organizations and deadline is November 23, 2010 with info available at www.eodp.ca
- Minister Goodyear announced Scientists and Engineers in Business program, Investing in Business Innovative program, Applied Research and Commercialization Initiative program, Technology Development program, Graduate Enterprise Internship program (go to www.feddev.ontario.gc.ca for info or www.grenvillecfdc.com)

Bill Pakeman noted he is proud of this organization and appreciates their efforts.

5. **BIA:** Ray Young reported Christmas programs are in place and decorating continues.

12. **NEW BUSINESS:** Beth Morris nominated Don Rivoire for Director. It was motioned by Beth Morris and seconded by Pat Sayeau to accept Don Rivoire as a Director to the Chamber's Board of Directors. (9 for, 0 opposed) Carried.

Pat Sayeau reminded all that the Port of Prescott is hosting an After 5 networking event on November 26, 2010 to show how their business works and its economic effect.

Volunteering for the nominating committee were Bill Pakeman, Brent Laton, Jen Wyman and Robert Lawn.

13. **OTHER BUSINESS:** No report.

14. **NEXT MEETING:** The next Board of Directors meeting will be held on **WEDNESDAY, DECEMBER 15, 2010** at the **RED GEORGE PUBLIC HOUSE** commencing at noon. "Everyone Welcome"

15. **ADJOURNMENT:** The meeting adjourned at 12:50 p.m. on motion by Jen Wyman and seconded by Robert Lawn. (9 for, 0 opposed). Carried.