

**PRESCOTT AND DISTRICT CHAMBER OF COMMERCE
BOARD OF DIRECTORS MEETING
NOVEMBER 15, 2006**

President Ralph Legere called the meeting to order at noon at the Bridgeview Restaurant. Present were Vice-President Lisa Smith, Treasurer Allan Norton, Directors Bill Pakeman, Heather Lawless, Ray Young, Jim French, Brent Laton, Anne Sawyer, Sharon Spychi, Matt Rowbotham, Ken Rundle, Marylou Murray, Ken Durand, members Tim Ruhnke, Lorne Mallory, Bryan Somerville, Susan Rundle, Elma Pyl, Coordinator Monica Whitney and guest Laurence Bishop of Ontario Senior Games Winterfest 2007. Minutes recorded by secretary Debbie Lawless.

1. **INTRODUCTION OF GUESTS:** Ralph Legere introduced Laurence Bishop, General Manager of the Ontario Senior Winter Games 2007. Laurence briefly explained events for men and women 55 years and over which will be held February 14, to 16, 2007. Events will be held in Brockville, Gananoque, Prescott, Athens and Leeds and the 1000 Islands. Approximately 1500 seniors will participate in 10 official and 2 demonstration events. Some events will include bowling, skiing, badminton, curling, hockey, bridge, skating, volleyball, tennis, squash and snowshoeing. Contact the Ontario Senior Games Association at 1-800-320-6423 or 613-342-8772 ext. 8289 or go to www.ontarioseniorgames.ca to become involved and/or for more information. These events will showcase seniors in our area and also family, friends and guests will be attending which will help local business prosper.

2. **APPROVAL OF AGENDA:** The agenda for November 15, 2006 was approved on motion by Bill Pakeman and seconded by Ken Rundle. (5 for, 0 opposed). Carried.

3. **REVIEW OF BUSINESS ARISING FROM LAST MONTH'S MINUTES:** No report.

4. **APPROVAL OF LAST MONTH'S MINUTES:** The minutes for October 18, 2006 were approved as circulated on motion by Sharon Spychi and seconded by Heather Lawless (8 for, 0 opposed). Carried.

5. **PRESIDENT'S REPORT:** Ralph Legere congratulated all candidates who ran in the recent Municipal election.

6. **VICE-PRESIDENT'S REPORT:** No report presented.

7. **TREASURER'S REPORT:** The treasurer's report for period ending October 31, 2006 was presented by Allan Norton. The financial statement was accepted on motion by Brent Laton and seconded by Sharon Spychi. (7 for, 0 opposed). Carried. Copy enclosed.

8. **SECRETARY'S REPORT:** No report presented.

9. **CORRESPONDENCE:** A list of correspondence received for November 2006 was distributed to all present.

10. **COMMITTEE REPORTS:**

1. **FINANCE:** Lisa Smith reported the Kinsmen Club of Prescott has requested financial support for its annual Spirit of Giving Campaign for the South Grenville area. Discussion was held and it was motioned by Bill Pakeman and seconded by Lisa Smith the Chamber donate \$250.00 to the Kinsmen's Annual Spirit of Giving Campaign and defer this request from our regular funding proposal procedure due to the limited time frame. (11 for, 0 opposed). Carried.

2. **PROGRAM AND PLANNING:** Marylou Murray noted the Royal Bank of Canada has established a "Mitten Tree" where scarfs, toques and mitten donations can be dropped off at the bank on King Street in Prescott during regular banking hours.

Also on December 17, 2006 the Bank is holding a Christmas Party at the Prescott Golf Club and the Chamber and BIA are invited to attend. Flyers will be out shortly.

3. **MEMBERSHIP:** Bill Pakeman reported two new members.

BATS Fitness Centre,
Prescott, Ontario
(Fitness facility)

RMP Construction Limited,
Prescott, Ontario
(Development)

These two new members were accepted on motion by Bill Pakeman and seconded by Ray Young. (11 for, 0 opposed). Carried.

11. LIAISON REPORTS:

1. **TOWN OF PRESCOTT:** No report presented.

2. **TOURISM:** Monica Whitney reported the BIA is spending over \$2000 in advertising and downtown Christmas promotions.

She is presently working with Teri Devine at the EOD Program to attain more funding for facade improvements for downtown buildings and also trying to obtain Christmas trees to decorate the downtown.

On December 6, 2006 a tribute luncheon will be held for Joe Doyle at the Prescott Legion honoring his recent retirement after 60 years of business in Prescott commencing at 12:30 p.m.

The proposal has been completed for the Tourism budget and the travel guide is ready to go.

3. **SGED COMMITTEE:** Sharon Spychi reported the meeting was cancelled therefore no report is available.

4. **GCFDC:** Heather Lawless reported November 24, 2006 is the deadline for applications for the EOD Fund and projects must be executed by March 31, 2007. Contact Teri Devine at 925-4275 ext. 26 or go to www.grenvillecfdc.com for more information.

For Business Financing the loan limit was increased to \$150,000 per business effective April 1, 2006 and for Business Consulting there is no costs for consultations and referrals. Contact Mike O'Keefe at 925-4275 ext. 22 or go to www.grenvillecfdc.com for more information.

The next SEB program information and orientation session is November 17, 2006 at 1:00 p.m. and you may register by contacting Elaine Deschambault at 925-4275 ext 25. The next 8 week Business Plan Development workshop commences January 15, 2007 at the GCFDC board room.

Also EODP, loan and SEB applications are available on line at www.grenvillecfdc.com which includes the client service system and recently added services such as Ask the Expert, Bulletin Board, Discussion Groups, Business Directory, SEB Success Stories and the SEB Business Directory.

On line learning is available to their board, staff, client and community partners at no cost (certification course excepted) at www.cflearn.ca. To access this, contact Charlotte McArthur or Elaine Deschambault at 925-4275 for an access code.

Also Laurence Bishop thanked Heather and staff for all their support and commitment to the Ontario Senior Winter Games.

5. **BIA:** No report presented.

6. **COORDINATOR:** Previously reported.

12. **NEW BUSINESS:** Congratulations was sent to all who ran in the recent election by Bill Pakeman, newly elected Augusta Township councillor.

The nominating committee for the election of the Board of Directors for 2007 was formed and volunteering for this committee were Bill Pakeman, Sharon Spychi, Mike Baril and Brent Laton.

13. **OTHER BUSINESS:** Ralph Legere noted he will be away for our next meeting and noted he appreciated the experience as President of the Chamber for 2006 and looks forward to the Chamber's successes in 2007.

14. **NEXT MEETING:** There will be **NO** December meeting held. The next Board of Directors meeting will be the **ANNUAL GENERAL MEETING** which will be held on **WEDNESDAY, JANUARY 17, 2007** at the Bridgeview Restaurant commencing at noon. "Everyone Welcome".

PLEASE NOTE: The Election of Officers will take place at our January meeting and anyone interested in becoming a member of the Board for 2007 may contact Lisa Smith at 925-4441 or Debbie Lawless at 925-2171.

15. **ADJOURNMENT:** The meeting adjourned at 12:50 p.m. on motion by Bill Pakeman and seconded by Matt Rowbotham. (6 for, 0 opposed). Carried.

**Prescott & District Chamber of Commerce
Financial Report as of October 31, 2006**

Bank Balance December 31st, 2005		
Current Account	\$3,457.10	
Items Outstanding	(1,101.38)	
Mutual Fund Investment	16591.14	\$18,946.86
Plus Income:		
Membership	\$9,898.28	
Annual Dinner	7,879.40	
Insurance	2,945.67	
Special Events	0.00	
Golf Tournament	9,195.00	
Interest	321.39	
Misc.	2.56	
Vacation Guide	1,457.91	
50/50 Draws	305.00	32,005.21
		\$50,952.07
Less Disbursements:		
Membership	\$1,563.27	
Annual Dinner	4,208.45	
Special Events	0.00	
Golf Tournament	5,226.00	
Stationary	87.95	
Salary & Wages	4,775.59	
Advertising	0.00	
Postage	422.25	
Insurance	621.00	
Bursaries/Donations	9,500.00	
Vacation Guide	1,738.75	
Misc.	1,009.04	29,152.30
		\$21,799.77
Bank Balances October 31, 2006		
Current Account	\$10,187.24	
Mutual Fund	11,912.53	
(Cheques Outstanding)	300.00	\$21,799.77
Est. Future Commitments		2,500.00
Net funds available		\$19,299.77