

**PRESCOTT AND DISTRICT CHAMBER OF COMMERCE  
BOARD OF DIRECTORS MEETING  
MAY 16, 2007**

President Lisa Smith called the meeting to order at noon at the Grenville Arms Bistro Restaurant. Present were Treasurer Allan Norton, Directors Heather Lawless, Robert Lawn, Bill Pakeman, Ken Rundle, Anne Sawyer, Sharon Spychi, Brent Laton, members Tim Ruhnke, Pat Sayeau, Peter Leclair, Keitha Boyd, Kim Blackburn, Robin Eekout and Jane Hamilton. Minutes recorded by secretary Debbie Lawless.

1. **INTRODUCTION OF GUESTS:** Lisa welcomed and introduced Chamber members Kim Blackburn of Curves and Robin Eekout of CSE Consulting.
2. **APPROVAL OF AGENDA:** The agenda for May 16, 2006 was approved on motion by Bill Pakeman and seconded by Robert Lawn. (6 for, 0 opposed). Carried.
3. **REVIEW OF BUSINESS ARISING FROM LAST MONTH'S MINUTES:** Lisa reviewed the information package from Rideau Carlton Raceway regarding the Chamber sponsoring a "Prescott Night". Discussion was held and it was decided to plan and organize the night for July or August and perhaps make it a fundraising event. More information to follow.
4. **APPROVAL OF LAST MONTH'S MINUTES:** The minutes for April 18, 2007 were approved on motion by Brent Laton and seconded by Anne Sawyer. (6 for, 0 opposed). Carried.
5. **PRESIDENT'S REPORT:** Lisa reported she had attended the opening of the new OPP station in town and the dedication to OPP Officer Tyler Boutilier tribute.

The merchant directories have been completed and are available from Lisa.

6. **VICE-PRESIDENT'S REPORT:** No report presented.
7. **TREASURER'S REPORT:** The treasurer's report for period ending April 30, 2007 was presented by Allan Norton. The financial statement was approved on motion by Brent Laton and seconded by Robert Lawn. (7 for, 0 opposed). Carried. Copy enclosed.
8. **SECRETARY'S REPORT:** No report presented.
9. **CORRESPONDENCE:** A list of correspondence received for May 2007 was distributed to all present.

10. **COMMITTEE REPORTS:**

1. **FINANCE:** Allan Norton reported the following requests had been reviewed and supported by the Finance Committee.

a) Food Bank request for \$500.00 - Motion was made by Allan Norton and seconded by Bill Pakeman the Chamber donate \$500.00 to Prescott's Food For All Food Bank. (6 for, 0 opposed). Carried.

b) Harbor Days request for \$1200.00 - Motion was made by Allan Norton and seconded by Heather Lawless the Chamber donate \$1200.00 to the Harbor Days events. (7 for, 0 opposed) Carried.

c) Prescott Amphitheatre Committee request for donation - Motion was made by Allan Norton and seconded by Brent Laton the Chamber donate \$1000.00 to the Summer Concert Series. (7 for, 0 opposed). Carried.

2. **PROGRAM & PLANNING:** No report presented.

3. **MEMBERSHIP:** Bill Pakeman reported two new members.

Freedom 55 Financial  
Peter Ruigrok  
(Financial Security Advisor)

Mortgage Alliance  
Michael Martel  
Brockville, Ontario

These two new members were accepted on motion by Bill Pakeman and seconded by Sharon Spychi. (6 for, 0 opposed) Carried.

#### 11. **LIAISON REPORTS:**

1. **TOWN OF PRESCOTT:** No report presented.

2. **TOWNSHIP OF AUGUSTA:** Bill Pakeman reported Council hopes to have the budget finalized in the next two weeks.

Bill also attended the opening of the new OPP station in Prescott.

He also noted Debbie Lawless was recently hired as recording secretary for the Township of Augusta.

3. **TOWNSHIP OF EDWARDSBURGH/CARDINAL:** Pat Sayeau reported opportunities are being examined for a “fully integrated” wood products based industry to locate in the industrial park and to join with other municipal jurisdictions in Eastern Ontario to arrange a complete “forest inventory” of wood fibre available.

The Cardinal Business Association is reviewing the idea to place a “run of the river” hydro electric generator in the St. Lawrence River at Cardinal. Small “in line generators” will accept inflow water in which the current forces water through generators and then the water flow turns the turbine which produces electricity. All base studies have been made and most of the money to mount the project has been assembled. All permits will be in place hopefully by early summer. Once operating the electricity is sold to Ontario Power Generation. This is a demonstration project (one of the first of its kind in Eastern Ontario). Funds earned from the sale of power (estimated \$75,000 over the first 5 years) would go to promoting ongoing business in the area.

Council is presently responding to the Ontario Ministry of Long Term Care’s proposal to establish up to 90 more long term care beds south and east of Ottawa.

Council is also in the process of deciding the best way to proceed with the “draft” plan to extend the Prosser subdivision.

In regards to the water and sewage extension from 401 to Cardinal “pilot travel centers” will be purchasing and redeveloping the 730 Truck Stop and the site plan development agreement proposed has been approved and will be brought forward for Council’s approval on June 18, 2007.

Tenders have been called for the redevelopment of main street in Cardinal from County Road 2 to Casco and the old Centennial Library has been demolished to make way for the street re-alignment.

Senior officials of the Canadian Power Boat Association visited recently and were pleased with the proposed course for the water speed trial event. Confirmation has yet to be received for the event to take place as proposed.

The budget should be finalized within the next two weeks with an approximate overall tax increase of 1.9%.

4. **SGED COMMITTEE:** Sharon Spychi reported there has been no meeting recently.

5. **GCFDC:** Heather Lawless reported the GCFD Corporation’s Annual General Meeting will be held on June 20, 2007 at the North Grenville Municipal Centre.

She also reported the Partners for Business presentation will be held on May 31, 2007 at Prescott’s Town Hall featuring funding programs and services available to the private sector.

EODP application forms are posted at [www.grenvillecfdc.com](http://www.grenvillecfdc.com) and/or contact Teri Devine at 925-4275 x26 for more information.

The next program information and orientation session for the SEB program will be held on May 18, 2007 at Prescott’s Town Hall. For more information contact Elaine Deschambault at 925-4275 x 25 or go to [seb@grenvillecfdc.com](mailto:seb@grenvillecfdc.com).

6. **COORDINATOR:** Lisa reported for Monica Whitney.

Monic has been working on updating the Chamber’s merchants directory and bylaws, preparing information packages for Tourism, attending meetings, planning and preparing for the Spring Spree events this weekend. Two student positions at the Forwarder’s Museum were approved from Services Canada where each position will receive a grant of \$4.00 per hour.

12. **NEW BUSINESS:** Sharon Spychi reported she had contacted MP Gord Brown’s office in regards to holding passport clinics. She will contact our Town Hall as it was noted there is a person available on Wednesday to process passport applications.

Discussion was held in regards to the Chamber hosting a breakfast meeting to present Prescott Councils’ budget and also to present Augusta’s and Edwardsburgh/Cardinal’s budgets. Lisa will contact the Townships and offer to host separate meetings to present their budgets. Ken Rundle and Robert Lawn volunteered to help organize these events.

Lisa reported the Prescott Garden Club and Shakespeare Blossoms have requested the Chamber to supply 50 flower baskets to hang up Edward Street to Prescott Centre Drive. BIA will forward a project funding application form and submit it to the Finance Committee for their review. Cost would be \$2250.00 plus tax (\$45.00 per basket).

Information was received from Freedom 55 Plus magazine offering the Chamber a page ad (to contract out and resell ads) for their July/August 2007 issue. Discussion was held and it was motioned by Brent Laton and seconded by Heather Lawless not to accept this offer. (7 for, 0 opposed). Carried.

13. **OTHER BUSINESS:** No report presented.

14. **NEXT MEETING:** The next Board of Directors meeting will take place on **WEDNESDAY, JUNE 20, 2007** at the **BRIDGEVIEW RESTAURANT** commencing at noon. "Everyone Welcome".

15. **ADJOURNMENT:** The meeting adjourned at 1:17 p.m. on motion by Brent Laton and seconded by Ken Rundle. (6 for, 0 opposed). Carried.

**Prescott & District Chamber of Commerce  
Financial Report as of April 30th, 2007**

Bank Balance <b>December 31, 2006</b>		
<b>Current Account</b>	<b>\$9,916.30</b>	
<b>Items Outstanding</b>	<b>( 1,600.00)</b>	
<b>Mutual Fund Investment</b>	<b>11,977.42</b>	<b>\$20,293.72</b>
<b>Plus Income:</b>		
<b>Membership</b>	<b>\$6,734.30</b>	
<b>Annual Dinner</b>	<b>6,908.00</b>	
<b>Insurance</b>	<b>1,008.45</b>	
<b>Special Events</b>	<b>0.00</b>	
<b>Directory</b>	<b>0.00</b>	
<b>Golf Tournament</b>	<b>0.00</b>	
<b>Interest</b>	<b>136.01</b>	
<b>Misc.</b>	<b>0.00</b>	
<b>Vacation Guide</b>	<b>0.00</b>	
<b>50/50 Draws</b>	<b>75.00</b>	<b><u>14,861.76</u></b>
		<b>\$35,155.48</b>
<b>Less Disbursements:</b>		
<b>Membership</b>	<b>\$1,671.83</b>	
<b>Annual Dinner</b>	<b>4,366.89</b>	
<b>Special Events</b>	<b>0.00</b>	
<b>Golf Tournament</b>	<b>0.00</b>	
<b>Stationary</b>	<b>123.04</b>	
<b>Salary &amp; Wages</b>	<b>1,300.00</b>	
<b>Advertising</b>	<b>0.00</b>	
<b>Postage</b>	<b>219.51</b>	
<b>Insurance</b>	<b>0.00</b>	
<b>Bursaries/Donations</b>	<b>3,600.00</b>	
<b>Misc.</b>	<b>389.71</b>	
<b>Vacation Guide</b>	<b>0.00</b>	<b><u>11,670.98</u></b>
		<b>\$23,484.50</b>
<b>Bank Balances April 30, 2007</b>		
<b>Current Account</b>	<b>\$14,894.36</b>	
<b>Mutual Fund</b>	<b>12,113.43</b>	
<b>(Cheques Outstanding)</b>	<b>3,523.29</b>	<b>\$23,484.50</b>
<b>Est. Future Commitments</b>		<b><u>0.00</u></b>
<b>Net funds available</b>		<b>\$23,484.50</b>

