

**PRESCOTT AND DISTRICT CHAMBER OF COMMERCE
BOARD OF DIRECTORS MEETING
MARCH 16, 2011**

President Jen Wyman called the meeting to order at noon at Boomer's. Present were Vice-President Don Rivoire, Directors Gerry Hasiuk, Mike Baril, Jim French, Robert Lawn, Beth Morris, Shawn Lockett, Julie Marshall, Bill Pakeman, Brent Laton, Pat Sayeau, members Ron Bulmer, Dan Roddick, Doug Malanka, Shaun Kelly, Tina Murray and guests Larry Dishaw and Heather MacKay. Minutes recorded by secretary Debbie Lawless.

1. **INTRODUCTION OF GUESTS:** Pat Sayeau introduced Larry Dishaw, Founding Director of the Ontario East Wood Centre and Economic Industrial Park and Jen Wyman introduced Heather MacKay of Royal Lepage Gale Real Estate.
2. **APPROVAL OF AGENDA:** The agenda was approved on motion by Julie Marshall and seconded by Gerry Hasiuk. (6 for, 0 opposed). Carried.
3. **REVIEW OF BUSINESS ARISING FROM LAST MONTH'S MEETING:** No report.
4. **APPROVAL OF LAST MONTH'S MINUTES:** The minutes for February 16, 2011 were approved on motion by Bill Pakeman and seconded by Brent Laton. (7 for, 0 opposed). Carried.
5. **PRESIDENT'S REPORT:** Jen Wyman reported she attended the recent Mayor's Breakfast held in Augusta Township and it was great to see Mayors, Reeves and MPs discussing moving forward and working together. Also an impressive video was presented of the township showing what they have to offer and how they are branding themselves.

Nominations are still needed for the Artistic and Cultural Contribution Award and Connie Dickey Memorial Youth Award and the deadline for nominations is Friday, March 18, 2011. Contact Jen at 925-1969 or jen@thehipjoint.ca or Debbie Lawless at 925-2171 or prescottchamber@xplornet.com to send in your nominations for these awards.

Jen would like to issue and send out a form in the near future to members asking why they joined and what their expectations are of the Chamber.

6. **VICE-PRESIDENT'S REPORT:** Don Rivoire reported Stone Cottage Catering is prepared to set up for up to 160 people for the Annual Awards Dinner.

Also volunteers are needed to prepare for the dinner. Please meet at the Golf Club at 9:00 a.m. on Thursday, March 24, 2011 if you are able to help out. Contact Don at 925-4265 for more information.

Dinner tickets are on sale now at the Loyalist Rose, Canadian Tire, Prescott Journal (King Street), and River Massage Therapy (BATS Fitness).

7. **TREASURER'S REPORT:** The treasurer's report for period ending February 28, 2011 was presented by treasurer Debbie Lawless. The Financial statement was accepted on motion by Bill Pakeman and seconded by Mike Baril. (8 for, 0 opposed). Carried. Copy enclosed.

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8. **SECRETARY'S REPORT:** Debbie Lawless reported reminders have been sent out again to those who have unpaid 2011 Chamber dues.

9. **CORRESPONDENCE:** A list of correspondence received for March 2011 was distributed to all present.

10. **COMMITTEE REPORTS:**

1. **MEMBERSHIP:** Bill Pakeman reported one new member.

Royal LePage Gale Real Estate,
Prescott, Ontario
(Heather MacKay, Agent)

This new member was accepted on motion by Bill Pakeman and seconded by Pat Sayeau. (6 for, 0 opposed). Carried.

2. **FINANCE:** Bill Pakeman reported the committee is in the process of completing the budget and re-focusing of the Chamber and also seeking support of the Board of Directors to direct the Finance Committee to develop a plan to open a Chamber office in Prescott. It was motioned by Bill Pakeman and seconded by Brent Laton the Finance Committee develop a plan with operation costs included, to establish a permanent office for the Chamber in Prescott. (8 for, 0 opposed). Carried.

The plan will be presented for final review next meeting.

3. **PROGRAM AND PLANNING:** Jen is working on a Business After 5 event to be held at the Greenfield Ethanol Plant on Thursday, April 21, 2011 and is requesting volunteers. Also if anyone is interested in hosting a Business After 5 please contact Jen.

4. **FOCUSING COMMITTEE:** Pat Sayeau read and reviewed draft recommendations of the Re-Visioning/Re-Focusing Committee. Members of the committee are Pat, Dan Roddick, Don Rivoire, Gerry Hasiuk, Doug Malanka, Ken Durand, Beth Morris and Jen Wyman.

The report included the draft vision statement, draft goals and objectives and recommendations for the Chamber.

The project committee wishes to arrange a 3-4 hour facilitated visionary exercise to which all current and paid up members be invited to comment on the draft report as presented and that the Chamber Executive allocate a budget of \$100.00 for the meeting expenses. The meeting will be run by Dan Roddick.

Discussion was held and it was motioned by Pat Sayeau and seconded by Bill Pakeman the project committee arrange a 3-4 hour facilitated meeting and allocate a budget of \$100.00 to engage the membership to review the Re-Visioning/Re-Focusing committee's draft vision statement, goals and objectives and recommendations for the Chamber as presented at this meeting. (11 for, 0 opposed). Carried.

The meeting will be held on Saturday, April 9, 2011 at the CSE Consulting offices, 191 King Street, East, Prescott from 9 a.m. to 11:30 a.m. Members are welcome to bring a guest (member or non-member) or potential member. Please RSVP to Debbie Lawless at 925-2171 or prescottchamber@xplornet.com

11. LIAISON REPORTS:

1. **TOWN OF PRESCOTT:** Robert Lawn reported council will continue working on the budget next week.

Planning is underway to form a committee consisting of a chairperson and Mayors, Reeves and CEOs from the Town, Augusta and Edwardsburgh/Cardinal townships to discuss working together in the areas of tourism, economic development, Chamber of Commerce, GCFDC and in emergency services to consider fire, police, ambulance, railway, highways 401 and 416 and County Road 2 and under planning and infrastructure to consider land use official plans and water sewer and waste water service and to meet at least four times per year.

The town's CEO has received updated emergency plans.

Council is looking at planning study of Wisser Hall and the procedural bylaws revision has been completed.

Also at the next Council meeting standing committees will be accepted.

2. **TOWNSHIP OF AUGUSTA:** Doug Malanka reported the Mayors Breakfast was very successful and planning is ongoing for the township's Business Fair to be held on Saturday, May 14, 2011 at the Maitland Fire Hall. Contact Doug at 925-2554 for more information.

The first meeting was held on March 9 and the next meeting is planned for March 23 at the Roebuck hall regarding proposed zoning bylaw changes.

Also budget meetings are continuing.

3. **EDWARDSBURGH/CARDINAL TOWNSHIP:** No report.

4. **GCFDC:** No report.

5. **BIA:** Beth Morris reported the budget meeting will be held tomorrow night and two more Directors for the Board are still needed. Please contact Beth at 925-4265 is interested.

6. **TOURISM:** No report.

12. **NEW BUSINESS:** Julie Marshall of CSE Consulting invited all to attend their Open House showcasing their services available, on Friday, April 15, 2011 from 3 to 6 p.m. Please contact Julie at 925-0222 for more information.

13. **OTHER BUSINESS:** Ron Bulmer from the Prescott Golf Club gave a presentation on what the course has to offer, its incentives and fee structure.

The club is also working on a a new website and new brochures and ads and also promoting and marketing the club on Facebook. Indoor golfing is also available now at the club. Ron also noted the town and the chamber membership is needed to promote the club and its services.

Jen has moved her business, River Massage Therapy, to BATS Fitness and noted the Midget "AA" "AAA" hockey tournament takes place in town next weekend.

The chamber will be placing a free ad in the Grenville County map also.

14. **NEXT MEETING:** The next Board of Directors meeting will be held on **WEDNESDAY, APRIL 20, 2011** at the **PRESCOTT GOLF CLUB** commencing at noon. "Everyone Welcome"

The Chamber's Annual Awards Dinner will be held on Thursday, March 24, 2011 at the Prescott Club.

15. **ADJOURNMENT:** The meeting adjourned at 1:20 p.m. on motion by Beth Morris and seconded by Don Rivoire. (8 for, 0 opposed) Carried.