

**PRESCOTT AND DISTRICT CHAMBER OF COMMERCE  
BOARD OF DIRECTORS MEETING  
AUGUST 20, 2008**

President Mike Martel called the meeting to order at noon at the Bridgeview Restaurant. Present were Directors Lisa Smith, Robert Lawn, Jim French, Bill Pakeman, Heather Lawless, Gerry Hasiuk, members Pat Sayeau, Jessie Ritchie, Suzanne Dodge and Barbara Osborne. Minutes recorded by secretary Debbie Lawless.

1. **INTRODUCTION OF GUESTS:** No report.
2. **APPROVAL OF AGENDA:** The agenda for August 20, 2008 was approved on motion by Heather Lawless and seconded by Robert Lawn. (6 for, 0 opposed). Carried.
3. **REVIEW OF BUSINESS FROM LAST MONTH'S MEETING:** No report.
4. **APPROVAL OF LAST MONTH'S MINUTES:** The minutes for July 16, 2008 were approved as circulated on motion by Heather Lawless and seconded by Robert Lawn. (6 for, 0 opposed). Carried.
5. **PRESIDENT'S REPORT:** Mike Martel thanked Heather Lawless for the informative presentation held prior to this meeting at the GCFDC office.

Mike noted Ray Young has volunteered to organize the Chamber's Annual Golf Tournament scheduled for September 17, 2008 at the Prescott Golf Club but needs help for registration, acquiring prizes, hole sponsors, etc. Please contact Ray at 925-2484 if you can help in any way. Please support this event as this is a major fundraiser for our Chamber.

Mike also noted the proposal for a car registry program, presented at last month's meeting, needs to be addressed and networking needs to be initiated.

Mike reviewed recent events held by the Chamber and noted the turnout from Chamber members was disappointing. The Chamber is salespeople for our town and we need to be more active in order to grow. Any ideas, suggestions, comments, etc. are welcome to attain this goal. You may contact Mike at 345-5284.

We need volunteers and more commitment in order for the Chamber to survive and also the Vice-President position still needs to be filled.

He noted members should be aware of changes and updates to the ESA (Employment Standards Act - Poster) and WSIB. Please go to [www.labour.gov.on.ca](http://www.labour.gov.on.ca) and [www.wsib.on.ca](http://www.wsib.on.ca) for more information.

6. **VICE-PRESIDENT'S REPORT:** This position is still open and if interested please contact Mike Martel at 345-5284.

7. **TREASURER'S REPORT:** The treasurer's report for period ending July 31, 2008 was presented by Lisa Smith. The financial statement was approved on motion by Robert Lawn and seconded by Jim French. (6 for, 0 opposed). Copy enclosed. Carried.

8. **SECRETARY'S REPORT:** No report presented.

9. **CORRESPONDENCE:** A list of correspondence received for August 2008 was distributed to all present.

Item 1: TD Merchant Service Program fee changes effective October 1, 2008 (increasing Acquiring Service Fee to 6 basis points). Call 1-800-363-1163 for more information (open 24/7).

10. **COMMITTEE REPORTS:**

1. **FINANCE:** Bill Pakeman reported on three requests received and noted the Finance Committee only reviews funding requests and makes a recommendation but the final decision is made by the Board of Directors.

1. SGDHS - request for funding for football equipment. The Finance Committee did not recommend granting this request.

Discussion was held and it was motioned by Bill Pakeman and seconded by Lisa Smith to decline this request as it is not in the Chamber's mandate of supporting small business. (5 for, 0 opposed). Carried.

2. Prescott BIA - request for \$3000.00 to maintain hanging flower baskets. The Finance Committee did not recommend granting this request for \$3000.00 but to maintain our donation of \$1000.00 previously committed.

Discussion was held and Bill Pakeman motioned and Robert Lawn seconded that no more funding be granted and to maintain current funding of \$1000.00. (3 for, 4 opposed) Motion defeated.

Motion was then made by Jim French to donate \$3000.00 more for a total of \$4000.00. No seconder. Motion died.

Robert Lawn motioned and Jim French seconded to donate \$1500.00 to aid in completing this project. (5 for, 1 opposed). Carried.

Robert Lawn noted the flower baskets were outstanding and created an improvement for the look of the community.

Lisa Smith, Chair of Prescott's BIA, abstained from voting.

3. Prescott Pirate Days - request for \$1000.00. The Finance Committee recommended to grant \$500.00

Discussion was held and it was motioned by Bill Pakeman and seconded by Robert Lawn to donate \$500.00 to Prescott Pirate Days. (5 for, 0 opposed). Carried.

Mike Martel suggested holding a BBQ during Pirate Days as a fundraiser for the Chamber. Details to follow.

2. **PROGRAM AND PLANNING:** Heather Lawless reported she will be forwarding information on a member to member program to all members and feels this would be a way of supporting other members and gain new business.

3. **MEMBERSHIP:** No report presented.

## 11. LIAISON REPORTS:

1. **TOWN OF PRESCOTT:** Mayor Suzanne Dodge will be replacing Brett Todd as representative from the Town and reporting at our Chamber meetings.

Suzanne noted it was a busy year for Tourism with the Bluenose visits, Shakespeare Festival, return of Loyalist Days and Talent by the Tower events.

The two Shakespeare plays for 2009 will be Taming of the Shrew and Measure for Measure and there will be a tent sale held this weekend as a fundraiser for the Shakespeare Festival.

In 2010 Prescott will be celebrating it's 200<sup>th</sup> Anniversary and a committee will be formed to organize events to celebrate the Anniversary. Chamber members are invited.

Council has awarded the waterfront project to design a park area between Mariner's Club and the St. Lawrence River to the Ainley Group. There will be public meetings held regarding the project and docks will be turned into parkland.

Ads have been placed for consultants for the waterfront hotel project and several inquires have been made.

There are two positions being advertised for the Public Works Department presently.

All 8 Westerra lots have been sold to mostly people from Ottawa and a meeting will be held regarding the next phase of lots.

The town website will hopefully be up and running by next month.

Council is looking at hiring a part-time Economic Development Tourism Coordinator.

2. **TOWNSHIP OF AUGUSTA:** Bill Pakeman reported their Council is reviewing applications for a CBO (Chief Building Official).

Two new lots are presently being cleaned up to sell and are located on Iracie Drive.

Bill thanked the EODP which made funding available for the Township's new website.

3. **TOWNSHIP OF EDWARDSBURGH/CARDINAL:** Pat Sayeau noted reporting at Chamber meetings benefits members as they need to know what is taking place in area Townships.

Pat also noted the Sunday Evening Summer concerts held in Prescott are great and urged all to attend.

Pat reported there is interest in a developer for the lots at Meadowland Subdivision in Cardinal.

The Fields Store in Cardinal is doing great and they will be opening 67 more stores in Ontario this year.

An Economic Development Department has been created and two staff hired.

Two proponents have shown interest in the wood pellet plant and also interest has been shown in the solid waste to energy plant.

Pat thanked the Chamber for their support for the Port of Prescott Capital Needs Program and Renfrew and Lanark Counties have also given a resolution in support of this project. Upcoming meetings with Hastings County, Ottawa and the Ministry of Transport are scheduled to acquire their support and Council will be pushing for support from all MP and MPPs in Eastern Ontario.

Casco will be celebrating their 150<sup>th</sup> Anniversary on August 26, 2008 which will include a clock dedication, guest reception and speeches, BBQ, plant tours and an open house plant tour on August 28, 2008.

Community park benches have been donated to the Township by CAW Local 483 Union and the brick BBQ, the pavilion ceiling/picnic tables were donated by a private donor.

The Legion Park canteen is being operated by the Cardinal Lion's Club.

Building permit values for 2008 are \$18.7 million and fees \$55,000.

4. **SGED COMMITTEE:** No report presented.

5. **GCFDC** - Heather Lawless circulated information flyers on activities being held in October for Small Business Week and events include Support for Small Business trade shows on

October 22, 2008 from 9-2 p.m. at the Memorial Centre in Brockville and on October 23, 2008 from 9-2 p.m. at the North Grenville Municipal Centre in Kemptville, CASTLE - Career and Skilled Trades Learning Experience - TBD and Bridges to Better Business on October 16 from 8:30 - 2 p.m. Please contact Heather at 925-4275 for more information.

6. **BIA:** No report presented.

**13. OTHER BUSINESS:**

Mike Martel will need more volunteers to help at the Chamber's BBQ being held during Pirate Days. Please contact Mike at 345-5284 if you can be available to help out.

Also the Chamber's Annual Golf Tournament will be held Wednesday, September 17, 2008 at the Prescott Golf Club and volunteers are urgently needed to help out and also prize donations are needed. Please call Mike at 345-5284 for more information on helping out and/or donating prizes.

14. **NEW BUSINESS:** Bill Pakeman noted we must remember other Townships (Augusta and Edwardsburgh/Cardinal) when donating to requests as we are the Prescott and District Chamber of Commerce.

Pat Sayeau volunteered to write up and present a car registry one pager on how to organize and plan this project.

15. **NEXT MEETING:** Please note due to our Annual Golf Tournament being held on September 17, 2008 the next Board of Directors meeting will be held on **WEDNESDAY, OCTOBER 15, 2008** at the Bridgeview Restaurant commencing at noon, unless otherwise notified. "Everyone Welcome".

16. **ADJOURNMENT:** The meeting adjourned at 1:20 p.m. on motion by Bill Pakeman and seconded by Heather Lawless. (6 for, 0 opposed) Carried.