

**Prescott and District Chamber of Commerce  
Board of Directors Meeting  
April 16, 2008**

President Marylou Murray called the meeting to order at noon at the Red George Public House. Present were: Vice-President Mike Martel, Treasurer Sharon Spychi, Directors Lisa Smith, Robert Lawn, Brenda Kenney, Ray Young, Bill Pakeman, Brent Laton, Marilyn Ashby, members Mayor Larry Dishaw, Peter LeClair, Brett Todd, Bonnie Martel and guests Roger Rhodes, Laurie Todd, Bonnie Gommert and Jim Gatschne. Minutes recorded by secretary Debbie Lawless.

1. **INTRODUCTION OF GUESTS:** Marylou introduced Bonnie Martel of Mortgage Alliance, Laurie Todd, Roger Rhodes of Great West Life Insurance and Jim Gatschne, RBC Mortgage Specialist.
2. **APPROVAL OF AGENDA:** The agenda for April 16, 2008 was approved on motion by Bill Pakeman and seconded by Marilyn Ashby. (6 for, 0 opposed) Carried.
3. **REVIEW OF BUSINESS ARISING FROM LAST MONTH'S MINUTES:** No report presented.
4. **APPROVAL OF LAST MONTH'S MINUTES:** The minutes for March 19, 2008 were approved as circulated on motion by Bill Pakeman and seconded by Marilyn Ashby. (7 for, 0 opposed) Carried.
5. **PRESIDENT'S REPORT:** Marylou thanked Vice-President Mike Martel and Robert Lawn for fulfilling the duties of President and Master of Ceremonies on short notice at the Annual Dinner.

Last month Marylou attended the celebration for the EODP funding recipients approved by GCFDC for 2007-08 in Kemptville and also attended the Ontario East Wood news release presentation.

Marylou noted the RBC Cup which is awarded to the Canadian's Championship winning Jr. A hockey team each year is on a 19 branch tour leading up the RBC Cup competition set for May3-11, 2008 in Cornwall. RBC has been the premiere sponsor of the event since 1995. The cup is presently at Prescott's RBC branch.

6. **VICE-PRESIDENT'S REPORT:** No report presented.
7. **TREASURER'S REPORT:** The treasurer's report for period ending March 31, 2008 was presented by Sharon Spychi. The financial statement was approved on motion by Ray Young and seconded by Larry Dishaw. (8 for, 0 opposed). Carried. Copy enclosed.
8. **SECRETARY'S REPORT:** No report presented.
9. **CORRESPONDENCE:** A list of correspondence received for April 2008 was distributed to all present.

10. **COMMITTEE REPORTS:**

1. **FINANCE:** Bill Pakeman reported on requests received by the Finance Committee.

1. Prescott BIA request for \$1962.00 to share in the purchase of hanging flower baskets. Committee recommends to donate \$1000.00.

Motion was made by Brent Laton and seconded by Bill Pakeman the Chamber donate \$1000.00 towards the cost of the hanging flower baskets. (6 for, 0 opposed). Carried.

2. Loyalist Days Committee request for \$1000.00 towards events and activities. Committee recommends to donate \$1000.00.

Motion was made by Sharon Spychi and seconded by Ray Young the Chamber donate \$1000.00 towards Loyalist Days events and activities. (9 for, 0 opposed). Carried.

3. Harbor Days Committee request for \$1200 towards events and activities. Committee recommends \$1000.00

Motion was made by Sharon Spychi and seconded by Lisa Smith the Chamber donate \$1000.00 to Harbor Days events and activities. (8 for, 0 opposed). Carried.

4. Veteran 2008 Memorial Highland Games, to be held on June 21, 2008 in Spencerville, request for \$1000.00. Committee recommends to donate \$500.00

Motion was made by Brenda Kenney and seconded by Larry Dishaw the Chamber donate \$500.00 towards the Veteran 2008 Memorial Highland Games event. (8 for, 0 opposed). Carried.

5. Dragon Boat Races sponsored by United Way request for \$500.00 to support event. Committee declined request.

Sharon noted the Food for All Food Bank is holding Adopt-A-Day in Prescott and Cardinal next month and urged all businesses to support this event. For more information contact Bonnie Gommert at 925-2444.

The Finance Committee recommends that all requests be handed in **ONE WEEK** prior to our monthly meetings in order for the Finance Committee to review requests in a timely fashion.

2. **PROGRAM AND PLANNING:** Sharon reported on the Annual Awards and Dinner Banquet and the profit was approximately \$3000.00

3. **MEMBERSHIP:** No report presented.

Bill Pakeman noted the Chamber's Insurance Plan now has an Out of Country program available.

#### 11. **LIAISON REPORTS:**

1. **TOWN OF PRESCOTT:** Brett Todd reported Council is still finalizing the budget. The \$1.7 million provincial infrastructure grant has been turned down but Council has an alternative plan now regardless of provincial assistance.

2. **TOWNSHIP OF AUGUSTA:** Bill Pakeman reported no funding through the infrastructure grant was received for the township but \$519,000 was received from the province for roads. Council is still processing their budget.

Also the township now has a new logo "A Community of Opportunity" which has been adopted by Council.

3. **TOWNSHIP OF EDWARDSBURGH/CARDINAL:** Mayor Larry Dishaw reported Council is still working on their budget as well and no monies were received for the Canal Bank restoration. Council is presently reviewing the Official Plan and are advertising for members for this committee.

Other items include working on a Tourism Development Strategy and hosting a meeting for operators to create Tourism folders for the Township.

On May 2, 2008 Larry participated in a 416 Economic Development Corridor meeting for a brainstorming session on steps to move forward. Council is looking at energy from waste ideas such as gasification. Northern Watertek Corporation held a presentation in Kemptville and Larry has invited that organization to hold a presentation in Edwardsburgh/Cardinal township.

The Edwardsburgh/Cardinal Business Association are working with Ontario Power Generation with New Energy Corporation providing permits and approvals to place a turbine in the river and use of revenue generation will offset utility costs.

Building permit values for 2008 are \$10,279,000 and building fees \$21,878.00 to date.

The road to the Greenfield site from Highway 2 is moving forward and being designed, constructed and supervised by Eastern Energy.

Community In Bloom, Casco and Cardinal Lions club are working together to further develop Benson Park. There is a new chip wagon business now open on the Nine Mile Road. Work is still in progress on the 17 lot subdivision in Johnstown (Sophia Street). The Cardinal Lions Club is renovating the washroom building at the Legion Park into a canteen.

Ontario East Wood Center candidates are trying to be secured for the Industrial Park which has approximately 307 acres. Partnership is being worked on to have wood waste produced into ethanol and transferring water from the river to the industrial park will be done by November 2008.

6. **BIA:** Ray Young reported there is a meeting tonight and also noted the Bluenose will visit Prescott June 16 to 18, 2008 and then return on June 24 to 26, 2008. The Bluenose which sails VIPs around Ontario, first visited Prescott in 1989. In the past the Chamber and local groups have entertained the crew during their visits and suggested this be done again. Ray will have more information next month regarding the Bluenose arrival.

Lisa Smith noted 5,000 copies of the Merchant Directory/Map brochure need to be printed as supply has been exhausted. As noted at last month's meeting, Jason Rooney will redesign the brochure at a cost of \$500.00 (setup fee) and the BIA will pay for printing costs of \$1500.00. Lisa requested the Chamber pay for set up fees as the BIA will be paying the printing costs. Discussion was held and it was motioned by Ray Young and seconded by Sharon Spychi the Chamber pay Jason Rooney of Red Top Design to redesign the Merchant Directory/Map brochure at a cost of \$500.00. (9 for, 0 opposed). Carried.

10. **OTHER BUSINESS:** At last month's meeting it was suggested the secretary position be combined with the treasurer position and a monthly wage increase for the treasurer position be set and also the secretary's wage be reviewed and increases be made retroactive to February 2008.

Discussion was held and it was motioned by Sharon Spychi and seconded by Lisa Smith to combine the treasurer position with a payment of \$50.00 per month and increase secretary wages to \$400.00 per month retroactive to February 2008. (8 for, 1 opposed). Carried.

14. **NEXT MEETING:** Please note the next Board of Directors meeting will be held at the **BRIDGEVIEW RESTAURANT on WEDNESDAY, MAY 21, 2008** commencing at noon. "Everyone Welcome".

15. **ADJOURNMENT:** The meeting adjourned at 1:05 p.m. on motion by Sharon Space and seconded by Lisa Smith. (8 for, 0 opposed). Carried.

**Prescott & District Chamber of Commerce  
Financial Report as of March 31, 2008**

<b>Bank Balance December 31<sup>st</sup>, 2007</b>		
<b>Current Account</b>	<b>8703.48</b>	
<b>Items Outstanding</b>	<b>(100.00)</b>	
<b>Mutual Fund Investment</b>	<b>7318.93</b>	<b>\$15922.41</b>
<b>Plus Income:</b>		
<b>Membership</b>	<b>4699.30</b>	
<b>Annual Dinner</b>	<b>0.00</b>	
<b>Insurance</b>	<b>907.12</b>	
<b>Special Events</b>	<b>0.00</b>	
<b>Golf Tournament</b>	<b>0.00</b>	
<b>Interest</b>	<b>62.34</b>	
<b>Misc.</b>	<b>0.00</b>	
<b>Vacation Guide</b>	<b>0.00</b>	
<b>50/50 Draws</b>	<b>83.00</b>	<b>5751.76</b>
		<b><u>21674.17</u></b>
<b>Less Disbursements:</b>		
<b>Membership</b>	<b>1837.05</b>	
<b>Annual Dinner</b>	<b>264.78</b>	
<b>Special Events</b>	<b>0.00</b>	
<b>Golf Tournament</b>	<b>0.00</b>	
<b>Stationary</b>	<b>104.20</b>	
<b>Salary &amp; Wages</b>	<b>900.00</b>	
<b>Advertising</b>	<b>0.00</b>	
<b>Postage</b>	<b>185.90</b>	
<b>Insurance</b>	<b>0.00</b>	
<b>Bursaries/Donations</b>	<b>2000.00</b>	
<b>Vacation Guide</b>	<b>0.00</b>	
<b>Misc.</b>	<b>244.12</b>	<b>5536.05</b>
		<b>\$16138.12</b>
<b>Bank Balances February 29, 2008</b>		
<b>Current Account</b>	<b>11021.63</b>	
<b>Mutual Fund</b>	<b>7381.27</b>	
<b>(Cheques Outstanding)</b>	<b>(2264.78)</b>	<b>16138.12</b>
<b>Est. Future Commitments</b>		<b>0.00</b>
<b>Net funds available</b>		<b>\$16138.12</b>